

TRAINING DIGEST

December 2023



UPCOMING WEBINARS

Customization Tips &
Tricks
12/12/23

[Register Here!](#)

New Provider
12/21/23

[Register Here!](#)

Wait, it's December already?

As we wrap up another year filled with growth and learning, it's time to embrace the reflective, joyous, cozy spirit of December. From launching DocNetwork University to creating a whole new library of tutorial videos, we have lots to celebrate!

As we look to the new year, we're excited about the opportunities ahead, first and foremost the opportunity to serve and support you as you prepare for a new registration season.

Happy Holidays! We'll catch you in the New Year :)

WHAT'S NEW

Resources Hub

We now have a brand new How-to series on our Support Site!




How to **CREATE A PROVIDER PROFILE**

- 1 Create Profile**
Profiles > Create Profile
- 2 Add New Registration**
Provider Profile: Registrations tab > New Registration > Current or Upcoming > Select session(s)
- 3 Add User**
Provider Profile: Users tab > Add a User (provider's email)
- 4 Add Role**
Profiles > Power Tools > Manage Permissions > Select Role > Grant

TOP-LEVEL ACCESS
select your organization's name from Current sessions


LIMITED ACCESS
select specific session(s) from Current or Upcoming

Visit our [Profiles](#) support article for step-by-step instruction!



Resources Hub

Think quick, simple, straight-to-the-point one-pagers answering questions like, 'how do I create a new provider profile?'



DocNetwork University

We're thrilled to announce two new online courses in DocNetwork University:

- Registration Setup 101
- Expirations

Enroll for **FREE** today!

An Insider Look...

DOCNETWORK ALL COURSES SIGN IN

Course curriculum

- Welcome 🎉
- Registration Basics - Part I 📄
 - Learn: Registration Setup Overview
 - Learn: Registration Dates Setup
 - Learn: Edit Enrollment Settings
 - Test Your Knowledge
 - Now You Try
- Registration Basics - Part II 📄 🏆
- Roster Management 📄
- Registration Options 📄
- Finances and Protection Plan 📄
- Registration Setup at Camp DocNetwork

...at DocNetwork University

EMPLOYEE SPOTLIGHT

This month, meet **Client Success** Team member...

ROCHELLE NOEL

Prior to joining DocNetwork, Rochelle worked in public education as a teacher and school counselor for 25 years. Her experience and passion for education and teaching is evident through her work. As a Client Success Manager, Rochelle does her best to maintain solid relationships with her providers and helps them to get the most out of their experience with CampDoc or SchoolDoc. It's only fitting that her favorite DocNetwork core value is **Deliver Beyond**, as she strives to make providers feel that they're being taken care of.



"I can't think of any better way to make providers feel valued than to go that extra mile."

You'll be hard-pressed to find a bigger University of Michigan (UofM) fan than Rochelle! She rarely misses a UofM football or basketball game, and you'll always know where to find her on a Saturday afternoon in Autumn - the **Big House**! When she's not cheering on the Wolverines, she enjoys spending time in northern Michigan, ideally while eating some kind of cheese.

It's really ***gouda*** to have her here!





ORGANIZATION SPOTLIGHT

One of the many wonderful programs coming from The Auditorium Theatre in Chicago, **Hearts to Art** is an award-winning performing arts camp that encourages the healing power of creative play by bringing together

young people who have experienced the death of

a parent. Hearts to Art inspires communication and collaboration, fosters emotional growth, and provides friendship, compassion and community through the exploration and creation of dance, theatre, music, and visual arts.

Jeff Gandy, *Creative Engagement and Education Manager* at The Auditorium Theatre, shared a touching story from their Summer 2023 program: ‘...one camper wrote and performed a song dedicated to her father who had passed away. The song was not only well written for someone her age, but full of emotion that touched so many people in the audience.’

Hearts to Art is offered at no cost to its participants and is supported by the generosity of the Auditorium’s sponsors and donors.

Next Summer, Hearts to Art will celebrate its **20th year!**



HEARTS TO ART

Fun Fact:

The Auditorium Theatre originally opened in 1889

as ‘The Theatre for the People,’ and to this day they continue to uphold that original idea through their variety of programming.

To learn more about Hearts to Art: <https://auditoriumtheatre.org/education/hearts-to-art-summer-camp/>.

**We’d love to feature
your organization in
an upcoming edition!**

Please fill out this brief **questionnaire** to get started, and we will be in touch!



TRAINING SERVICES

Have you heard?
Training Services are here!

We understand that mastering a new system can be a journey, and we're here to make it as seamless and enjoyable as possible for you.

Whether you're a seasoned pro or a newcomer to our platform, our training services are designed to empower you with the knowledge and skills you need.

Visit **DocNetwork Training Services** for details and pricing information!

Ready to start your learning journey? Schedule a consultation with your **Client Success Manager**.



What you can expect:

Personalization



learn to excel with tailored learning experiences

Real-time Interaction



get your questions answered in real-time

Interactive Learning



gain confidence with hands-on learning & real-life scenarios