General Ledger Codes

USE GL CODES TO...

See total payments by **group** or **location**

Isolate revenue by code in financial reports

Allocate funds to the appropriate programs

Pull **reports** in Participant Ledger

GL CODE SETUP

Add GL codes in **Registration Setup** *BEFORE* registration opens*

ONLY attributed to session **tuition**

*If you add GL codes after registrations have begun, you'll need to manually attribute payments made previously

WHO USES GL CODES?

Organizations that:

-run **multiple** programs in CampDoc or SchoolDoc

-have a number of **groups** or **locations** under the same CampDoc or SchoolDoc account

-want to **isolate** revenue by program

OVERVIEW

General Ledger (GL) Codes are codes used for accounting purposes.

Supply us with a code you currently use in your accounting system *OR* one you create specifically for CampDoc or SchoolDoc programs

ADDITIONAL RESOURCES

Support Site

Tutorial Video Library:
-How to Attribute Transactions

-Split Line Item Reports

-Pull Reports using General Ledger Code

-How to Set Up GL Codes

Your Client Success Team!

DOCNETWORK